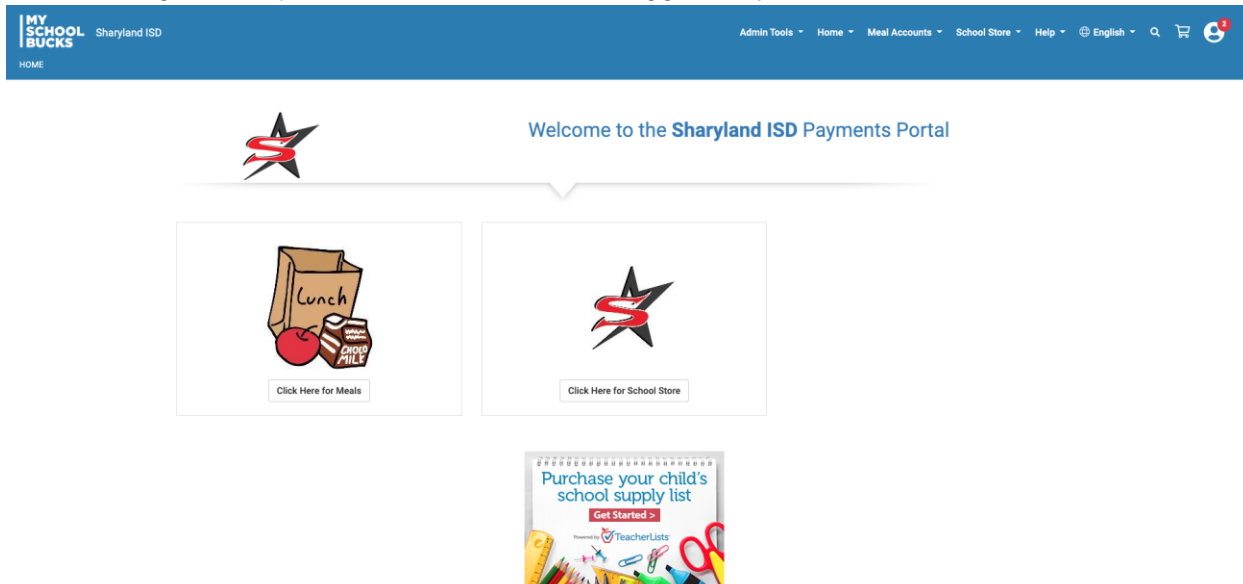




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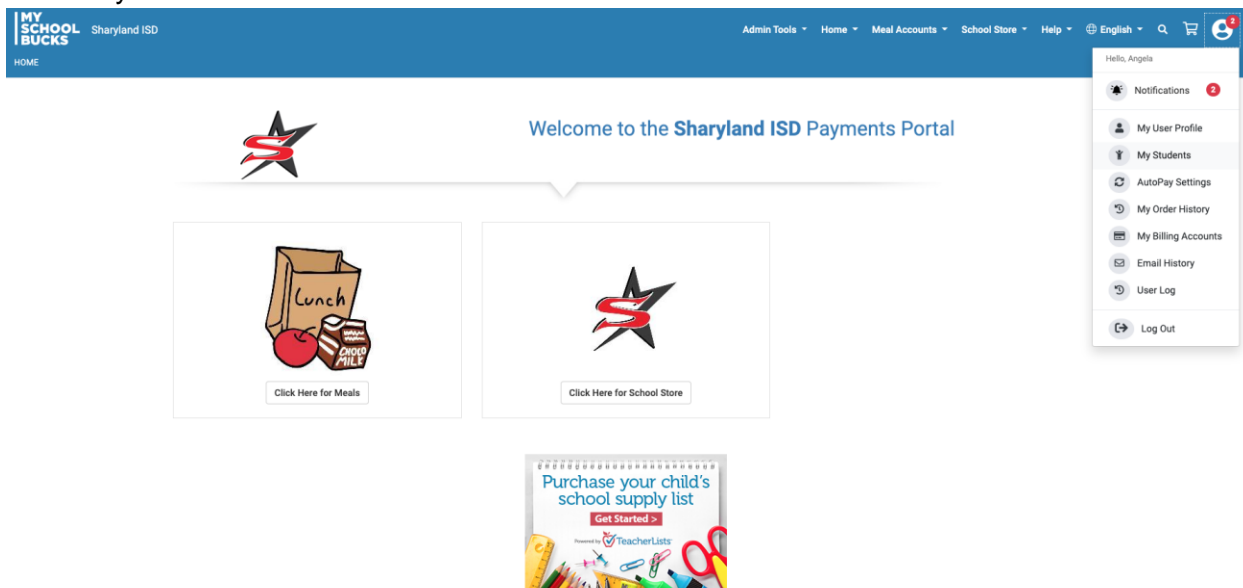
Please note the example shows Shary Elementary however these steps are the same for all campuses.

STEP 1: Log on to [MySchoolBucks.com](https://www.myschoolbucks.com). Once logged in, you will see the screen below:



If you have not added your child(ren) to your account, please proceed with STEPS 2 - 6.
If you already have added your child(ren) to your account, please proceed to STEP 7.

STEP 2: Click on the person on the upper hand corner to view the drop down menu. Then select My Students.





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STEP 3: Click on Add Student.

MY SCHOOL BUCKS Sharyland ISD Admin Tools Home Meal Accounts School Store Help English

HOME > MY STUDENTS

My Students Add, Edit, and Remove Students

No students on file. Select 'Add Student' to add a new student to your account.

Add Student

STEP 4: Select your child's school, enter child's name and either birthdate or student id. Then click Find Student.

Add Student

To add a student to your account please enter their name and identifying information.

Sharyland ISD

Shary Elementary School

alberto

acedo

One of the following is required to validate your student

Birthdate (mm/dd/yyyy)

- or -

058569

[Don't have your child's student ID?](#)

Cancel Find Student



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STEP 5: Review student information and make changes if necessary for student meals. If everything is correct, click Add Student.

Note: Meals are currently free to all students in the district.

Add Student

School: **Shary Elementary School**

First Name: **ALBERTO**

Last Name: **ACEDO**

Grade: **2**

When meal account balance reaches or falls below:

\$

Send email

STEP 6: After STEP 5 you will be taken back to this screen where you can add another child to your profile if needed.

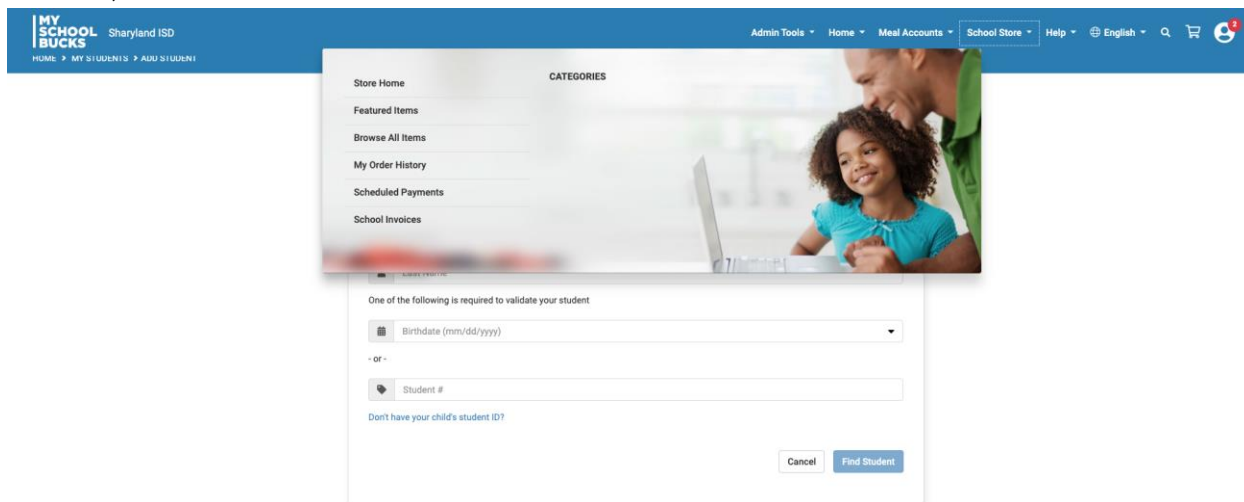
My Students Add, Edit, and Remove Students

Name	Low Balance Threshold	
ALBERTO ACEDO	\$9.00	<input type="button" value="Edit"/> <input type="button" value="Remove"/>

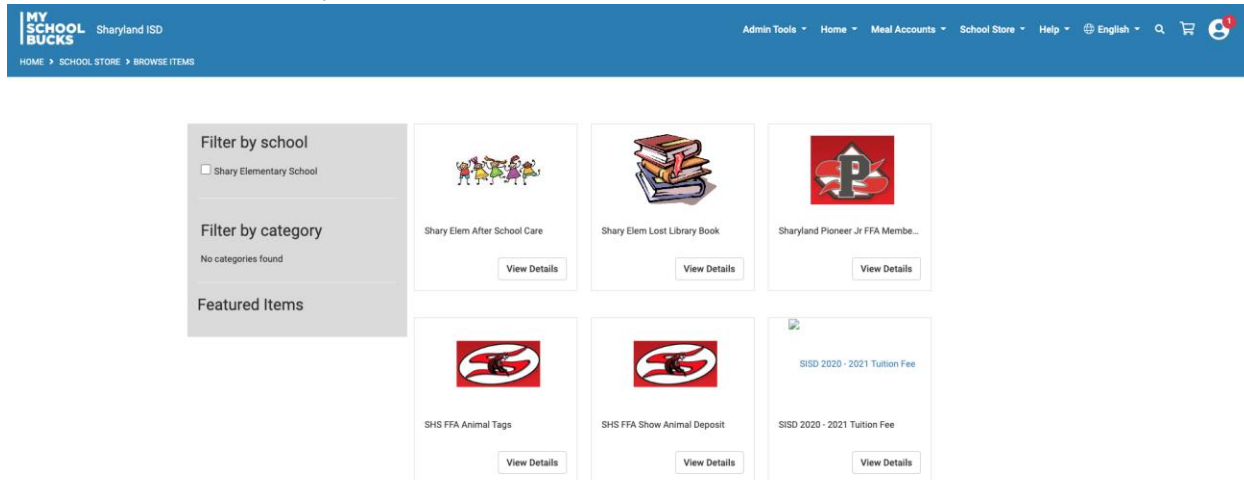


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STEP 7: After you have added students to your account or if you already have students on your account, click on School Store and then select Browse All Items.



STEP 8: On this screen you will select XXX Elem After School Care.






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STEP 9: On this screen select your student from the drop down menu and the month you are paying for.

Note: After the due date, you will need to pay the \$5 late fee per day through another product called XXX Elem After School Care Late Fees. Please reach out to your campus for guidance.




Shary Elem After School Care

Student [+ Add a Student](#)

Options

Availability Available

STEP 10: After completing the information select either Buy Now to check out or Add to Basket



Shary Elem After School Care

Student [+ Add a Student](#)

Options

Availability Available



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STEP 11: When after Add to Basket, you will be taken to this screen. You can repeat the steps to pay for another student or click on the basket on the upper right corner to check out.

The screenshot shows the MySchoolBucks website interface. On the left, there are filter options for school and category. The main area displays a grid of products including 'Shary Elem After School Care', 'Shary Elem Lost Library Book', 'Sharyland Pioneer Jr FFA Membe...', 'SHS FFA Animal Tags', 'SHS FFA Show Animal Deposit', and 'SISD 2020 - 2021 Tuition Fee'. A shopping cart overlay in the top right corner shows one item: 'Shary Elem After School Care' for \$25.00, with a 'View Cart / Checkout' button.

STEP 12: Complete information for payment on the check out screen and click continue to complete the payment process.

The screenshot shows the checkout page. At the top, a table lists the items in the cart:

NAME	STUDENT	UNIT PRICE	QUANTITY	AMOUNT
Shary Elem After School Care October	ACEDO, ALBERTO	\$25.00	1	\$25.00

Below the table, there are payment options: e-Check and Credit Card. The e-Check section includes fields for Bank Routing #, Checking Account #, Confirm Checking Account #, and Name on Account. The Credit Card section includes fields for Address Line 1, Address Line 2 (Optional), City, Select State/Province, and ZIP Code. A checkbox for 'Make this my primary billing account' is also present.

At the bottom right, a summary table shows the following amounts:

Subtotal	\$25.00
Sales Tax	\$0.00
Program Fee	\$0.99
Total	\$25.99

A 'Continue' button is located below the summary table, with a note: 'By clicking this button, you agree to our Terms of Service'.



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Payment Schedule

Month	Total Days	Due Date	Amount Due
October	5	Monday, October 26, 2020	\$ 25.00
November	14	Tuesday, November 3, 2020	\$ 70.00
December	13	Thursday, December 3, 2020	\$ 65.00
January	18	Tuesday, January 5, 2021	\$ 90.00
February	20	Wednesday, February 3, 2021	\$ 100.00
March	18	Wednesday, March 3, 2021	\$ 90.00
April	21	Monday, April 5, 2021	\$ 105.00
May	18	Wednesday, May 5, 2021	\$ 90.00